

# Filer Township DDA Regular Meeting Proposed Minutes

April 4, 2017 4:30pm

Filer Township Hall

2505 Filer City Road, Manistee, MI 49660

231-723-3138

Chairperson	Laura Horvat
Vice-Chair	Robert Yates
Treasurer	Patty Preuss
Supervisor	Terry Walker
Member	Tony Gagliardo
Member	Todd Newenhouse
Member	Al Frye
Member	Robert Henry
Member	Larry Bielski
Director	Tamara Buswinka

## Call to Order/Pledge of Allegiance

The meeting was called to order by Chairperson Laura Horvat at 4:30 p.m.

## Roll Call

Members Present: Horvat, Bielski, Preuss, Walker, Gagliardo, Henry

Members Excused Absent: Yates

Members Un-Excused Absent: Newenhouse, Frye

Others Present: Tamara Buswinka, Director/AES

## Consideration of Minutes from March 7, 2017

Bielski moved, supported by Gagliardo, to approve the March 7, 2017 minutes. Motion passed unanimously.

## Treasurer's Report

Preuss reviewed the outstanding invoices. Treasurer's Report is attached to the minutes.

Gagliardo moved, supported by Bielski, to pay the outstanding invoices. Motion passed unanimously.

Walker moved, supported by Bielski, to accept the Treasurer's Report. Motion passed unanimously.

## Chairman's Report

No Chairman's report.

## Supervisor's Report

Walker stated that the Township is working hard at improving and maintaining good communication with the DDA Board.

## Sewer Report

Walker stated that there is an elevated level of frustration with the progress make with sorting out issues with the lift station easement. Gagliardo expressed a concern that time is ticking to resolve the easement issues and those delays may affect the loans/grants awarded not to mention the cost associated with resolving the issues.

Walker stated that Eric Williams (attorney working on the waste water collection system on behalf of the Township) will finalize details with USDA RD at which point the USDA RD will allow for the bids to go forth.

The Board discussed the Geenan property. Geenan is giving three parcels to the Township and selling one of the parcels to the Township for \$25,000.00. The parcel will be used for a pump station. It has come the Township's attention that the parcels probably have some sort of environmental contamination. The parcels are located between the US Forest Service building and the old Kmart plaza.

***The DDA Board strongly recommends that the Township Board require a Phase 1 Environmental Assessment to be done on all four Geenan properties before the sale/transfer of ownership and that the cost for the assessment be shared between Geenan and the Township Board.***

## AES Report

Buswinka remarked that at a future DDA meeting a representative of MEDC, USDA RD, and MDOT will be invited to attend to discuss financing options for implementing the corridor plan. Buswinka also spoke about the great work, under the chairpersonship of Rick Mark, the Planning Commission is doing to address the inadequacies of the Commercial Zoning District within the Zoning Ordinance and working to make Filer "development ready." The RFP for zoning revisions were received, are being reviewed by the Planning Commission, and a request will be forthcoming to the Township Board for approval of the project and to seek funding. The RFP proposals are available in digital format upon request to Buswinka. Buswinka also indicated to the Board that the Corridor Committee would like to move forward with placing the Township sign at the entrances of the community but needs to have some confirmation that the project has Township Board approval.

Buswinka asked the Board what activities beyond the corridor work and sewer project they would like to tackle in 2017? Preuss responded to the idea of partnering with the Chamber to host a Filer Business After Hours event where the businesses in the DDA district would hear an update on the sewer project and corridor planning project as well as provide the Board with input on how the Board can better serve their interests. Preuss and Buswinka will work together to explore how to make this event happen.

## Public Comment

Tom Chycinski recommended that "At Home" a home decorating business, be contacted to communicate that the Kmart building is vacant.

## Adjournment

Beilski, moved, supported by Gagliardo, to adjourn the meeting at 5:30pm. Motion passed unanimously.

## Next Scheduled Meeting Tuesday, May 2, 2017 at 4:30pm

discrimination requirements contained in Section 35.107 of the Department of Justice regulations. Information concerning the provisions of the Americans with Disability Act, and the rights provided thereunder, are available from the DDA

