

Filer Township DDA Regular Meeting Proposed Minutes

August 1, 2017 4:30pm

Filer Township Hall

2505 Filer City Road, Manistee, MI 49660

231-723-3138

Chairperson	Tony Gagliardo
Vice-Chair	Robert Yates
Treasurer	Patty Preuss
Supervisor	Terry Walker
Member	Vacant
Member	Todd Newenhouse
Member	Al Frye
Member	Robert Henry
Member	Larry Bielski
Director	Tamara Buswinka

Call to Order/Pledge of Allegiance

The meeting was called to order by Chairperson Tony Gagliardo at 4:30 p.m.

Roll Call

Members Present: Yates, Walker, Gagliardo, Newenhouse, Preuss, Bielski, Frye

Members Excused Absent: Henry

Members Un-Excused Absent:

Others Present: Tamara Buswinka, Director

Consideration of Minutes from July 6, 2017

July minutes will be presented at the September meeting.

Treasurer's Report

Motion made by Walker, supported by Bielski, to pay the bills as presented. Motion passed unanimously.

Motion made by Bielski, supported by Frye, to accept the Treasurer's Report as presented. Motion passed unanimously.

See attached Treasurer's report.

Chairman's Report

Gagliardo informed the Board that the Alliance for Economic Success is going through a transition. As such, their financial solvency may be in question. He recommended holding off in paying Filer's second installment of \$12,500.00 until it is determined whether AES will continue to operate.

Board members discussed the options and agreed that they made a commitment through the end of 2017 and because they are satisfied with the quality of work being completed they agreed to pay the remaining \$12,500.00. They agreed to reevaluate the work product and evaluate AES organizational status in January 2018.

Motion made by Gagliardo, supported by Yates, to pay the \$12,500.00 to AES in fulfillment of the DDA's 2017 contract for economic development services.

Supervisor's Report

Sewer Report

Walker notified the Board that committed sewer funds totaling \$500,000.00 (\$200,000.00 in June 2017 and \$300,000.00 in July) have been withdrawn from the DDA account to pay sewer related bills. Walker reminded the Board that most of the monies withdrawn for the purpose of paying sewer related bills will be reimbursed from the USDA RD grant.

Board members requested that if funds are removed from the DDA account they be notified via email or directly to Chairperson Gagliardo for dissemination of the action.

Walker notified the Board that the Township Board will be taking action on the Sewer Connection Ordinance, amendments to the City of Manistee and Filer Sewer Agreement (which was mandated by the USDA RD), and a resolution for first right of refusal for the easement near the Kmart Plaza.

AES Report

Buswinka notified the Board that the work on revising the commercial zoning ordinance language will begin in August by the Planning Commission. She will be coordinating the project and will be attending the Planning Commission meetings as well as meeting with McKenna as the project progresses. Buswinka reminded the Board that the purpose of the project is to ensure that once the sewer project is wrapped up the zoning ordinance, which regulates all land use activity in the DDA district, is a quality ordinance that developers are assured will provide a reliable, predictable, and fair review process. The new zoning ordinance revisions will also reflect and be in alignment with the vision of the US31 Corridor Plan.

The Board discussed hosting an event to attract people to Filer. A number of ideas were discussed including a food truck day and farmers market. This discussion of specific DDA projects will continue in September with Valarie Handy, USDA RD Community Development Director, will attend the DDA meeting to help the Board define small projects from the US31 Corridor Plan and ways to get the projects completed.

Adjournment

Walker, moved, supported by Frye, to adjourn the meeting at 5:40pm. Motion passed unanimously.

Next Scheduled Meeting Tuesday, September 5, 2017 at 4:30pm

A meeting informational packet is available for public inspection at the Filer Township office, 2505 Filer City Road. The Filer Township DDA does not discriminate on the basis of disability in the admission or access to, or treatment or employment in its programs or activities. The DDA Chairperson has been designated to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice regulations. Information concerning the provisions of the Americans with Disability Act, and the rights provided thereunder, are available from the DDA

