

Filer Township DDA Regular Meeting

Proposed Minutes

December 5, 2017 4:30pm

Filer Township Hall

2505 Filer City Road, Manistee, MI 49660

231-723-3138

2021	Chair 2018	Treasurer 2019	Supervisor 11/20/20	Member 2018	Member 2021	Member 2021	Member 2021	Member 2018	Director
Vacant Business	Robert Yates Business	Patty Preuss Business	Terry Walker	Tom Resident in district	Robert Henry Business	Al Frye Citizen At Large	Todd Newenhouse Business	Larry Bielski Property owner in district	Tamara Buswinka

Call to Order/Pledge of Allegiance

The meeting was called to order by Vice- Chairperson Robert Yates at 4:30 p.m.

Roll Call

Members Present: Yates, Walker, Bielski, Frye, Henry, Newenhouse

Members Excused Absent: Preuss

Members Un-Excused Absent:

Others Present: Tamara Buswinka, Director

Consideration of Minutes

Henry moved, supported by Bielskis, to approve the September 5, 2017 minutes. Motion passed unanimously.

Newenhouse moved, supported by Henry, to approve the November 7, 2017 minutes. Motion passed unanimously.

Treasurer's Report

No report.

Chairman's Report

Yates reviewed the Board vacancies thanking Frye and Newenhouse for reapplying. The Township Board will make appointments at their next regularly scheduled meeting. One vacancy is still outstanding.

Yates reviewed the proposal by Latitude 44 Consulting (Tamara Buswinka) to continue the DDA Executive Director services for 2018.

Walker moved, supported by Frey, to engage Latitude 44 Consulting to provide DDA executive director services for 2018 at the rate of \$25,000.00 for the year. Motion passed unanimously.

Buswinka thanked the Board and expressed her appreciation.

Yates reviewed the proposal of Latitude 44 Consulting to provide a new service to the Township; community development.

Buswinka reviewed the proposal which included the discussion that community development is the process where community members come together to take collective action and generate solutions to common problems. Buswinka is offering to work with the Township on the following topics: maintain a presence with regional partners in collective initiatives such as trail development, recreation asset development, marketing and promotion, and attend Planning Commission meetings to assist when needed, work with the Township to become MEDC Redevelopment Ready Certified. and finally, to work to implement the US31 Corridor Plan. The cost of these services is \$10,000.00.

Henry moved, supported by Bielski, to engage Latitude 44 Consulting to perform community development services as indicated in the proposal and would pay for half, or \$5,000.00, the proposed amount quoted to perform the work as proposed and that the DDA would request that the Township Board would pay the other half, or \$5,000.00. Motion passed unanimously.

Board asked Buswinka to send out two thank you notes to Consumers Energy and Richard Guillian for their time and effort in fixing the electrical problems with the light poles along US31.

Bielski moved, supported by Walker, to approve the 2018 DDA meeting schedule. Motion passed unanimously.

Supervisor's Report

Walker reported that MDOT request all work cease for the season. Wade Trim was able to lay pipe on the west side of US31 from 12th Street to Care Center Drive and ran up to the border of West Michigan Credit Union. Wade Trim also laid pipe on the south side of 28th Street.

Director's Report

Buswinka summarized the year end report.

Buswinka reviewed with the Board facts about the TIF.

Adjournment

Walker moved, supported by Frye, to adjourn the meeting at 5:40pm. Motion passed unanimously.

Next Scheduled Meeting Wednesday, January 3, 2018 at 4:30pm

A meeting informational packet is available for public inspection at the Filer Township office, 2505 Filer City Road. The Filer Township DDA does not discriminate on the basis of disability in the admission or access to, or treatment or employment in its programs or activities. The DDA Chairperson has been designated to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice regulations. Information concerning the provisions of the Americans with Disability Act, and the rights provided thereunder, are available from the DDA

