

**Charter Township of Filer
Minutes of the Planning Commission Regular Meeting
Held on July 19, 2016**

Present: Jennifer Williams, Karen Kolk, Roger Dittmer, Christa Johnson, Richard Mark and Linda Rogers.

Absent: Shirley Ball

Also present: Lynn Kooyers, Zoning Administrator, Richard Wilson, Township Attorney and Terry Walker, Township Supervisor.

Meeting called to order at 7:09 p.m. by Chairman Mark

Motion by Williams, seconded by Rogers to approve the June 21, 2016 Public Hearing Minutes as presented. All in favor, M/C.

Treasurer Ball entered the meeting at 7:11 p.m.

Motion by Williams, seconded by Johnson to approve the June 21, 2016.Regular Meeting Minutes as presented. All in favor. M/C

Motion by Williams, seconded by Johnson to approve the Special Land Use Permit document language for Arissa LLC on behalf of their tenant O'Reilly Auto Enterprises, LLC as presented. All in favor. M/C

The Subdivision Lot Split Application filed by Gordon and Shirley Fausz was removed from the Agenda by the Zoning Administrator as it was incomplete. The Fausz application will be reviewed at the August 16th Planning Commission Meeting pending receipt of the required land survey.

31.10.1060 Sign Regulations-Amendments

The presented Sign Regulations revisions prepared by Attorney Sarah Alden were reviewed. It was suggested that a change be made on page 8, Item 5. (a), removing the words "per 20,000 square feet of property".

Motion by Johnson, seconded by Williams to accept the presented 31.10.1060 Sign Regulations after removing the words "per 20,000 square feet of property" from item 5 (a.) on page 8. All in favor. M/C

Motion by Ball, seconded by Johnson to schedule the Public Hearing to accept comment on the proposed amendments to 31.10.1060 Sign Regulations on August 16, 2016 at 6:45 p.m. All in favor. M/C

Reports

Zoning Administrator's report and Township Board Meeting Minutes were received.

Supervisor Walker reported that the first Public Hearing regarding the Sewer Project Special Assessment District has been scheduled to be held on August 17th. He also informed the Commission that the Township Board voted to submit a bid on three parcels of land located South of K-Mart to accommodate the Sewer Project lift station.

Supervisor Walker reported that the "Explore the Shores" program is forming an advisory committee to work on developing possible handicapped access at Magoon Creek Park. Township Board Members Dean Kruse, Tom Chycinski and Terry Walker will serve on this committee. Karen Kolk volunteered to join this group and Linda Rogers agreed to serve as an alternate member.

Supervisor Walker informed the Commission that an Eagle Scout has volunteered to build two park benches for placement at Magoon Creek Park

Clerk Ball reported that a part-time person has been hired to help staff the Township office.

Karen Kolk agreed to serve on the "County-Wide Multi-Use Trail Committee".

Chairman Mark asked the Planning Commission members to review their copies of the U.S. 31 Corridor Analysis & Opportunities Plan Map prior to the August meeting and be prepared to share their thoughts on possible corrections, deletions or additions to the Plan.

Public Comment

None was offered at this time.

Motion by Kolk, seconded by Johnson to adjourn the meeting.

Meeting adjourned at 7:50 p.m.

Respectfully submitted,

Roger Dittmer, Secretary
Charter Township of Filer Planning Commission