

**Charter Township of Filer
Minutes of the Planning Commission Regular Meeting
Held on January 16, 2018**

Present: Jennifer Williams, Linda Rogers, Roger Dittmer, Karen Kolk, Shirley Ball, Christa Johnson, Kathy Gutowski

Absent: None

Also present: Larry Thompson, Zoning Administrator; Richard Wilson, Township Attorney

Meeting called to order at 7:00 p.m. by Vice Chairman Johnson.

Election of Planning Commission Officers for 2018

Nominations for the office of Chairman were opened. Johnson nominated Jennifer Williams. Vice Chairman Johnson called 3 more times for any more nominations.

Motion by Johnson to elect Jennifer Williams as Chairman. All in favor. M/C

Nominations for the office of Vice Chairman were opened. Williams nominated Christa Johnson. Vice Chairman Johnson called 3 more times for any more nominations.

Motion by Williams to elect Christa Johnson as Vice Chairman. All in favor. M/C

Nominations for the office of Secretary were opened. Johnson nominated Roger Dittmer. Vice Chairman Johnson called 3 more times for any more nominations.

Motion by Johnson to elect Roger Dittmer as Secretary. All in favor. M/C

Nominations for Zoning Board of Appeals liaison were opened. Johnson nominated Jennifer Williams. Vice Chairman Johnson call 3 more times for any more nominations.

Motion by Johnson to elect Jennifer Williams as Zoning Board of Appeals liaison. All in favor. M/C

Motion by Johnson, seconded by Rogers, to accept the meeting agenda as presented. All in favor. M/C

Motion by Johnson, seconded by Kolk, to approve the December 19, 2017 Regular Meeting Minutes as presented. All in favor.

Special Use Permit Amendment Request – Lee’s Gun & Gear Range, LLC
1675 US-31 South, Filer Township, Manistee County.
Parcels: 51-06-113-425-04 & 51-06-441-702-05.

Further discussion on Sound Study issue. Township needs a base sound level to set the limits for SUP conditions for protection to neighbors. Need L90 measurement night & day. Police Power Ordinance for noise discussed. MDOT wants to change location of entry to parcel. Sidewalk issue resolved: 4 foot was typo, 5 foot minimum in SUP.

Motion by Johnson, seconded by Gutowski, to direct Williams and Dittmer to approve Township Attorney prepared SUP documents for Lee’s Gun & Gear Range, LLC after discussed changes are added to permit. All in favor. M/C

US 31 Corridor District Ordinance

Will be put on agenda for discussion at the February meeting.

Redevelopment Ready Community Topics

Ball asked if anyone was interested in attending the training series in Clare in February and April.

Manistee Trail Committee Update

Karen Kolk reported. Minutes of December 11, 2017 received.

Reports

No activity for the month of December for the Zoning Administrator’s Report. Township Board Minutes and DDA minutes were received.

No Public Comment offered at this time.

Further discussion of Latitude 44, Economic & Community Development Consulting Proposal will be at the February meeting. Deliverable items, documentable results and reports were addressed by the Township Attorney. A contract needs to be created with specific projects to be done in a designated time frame for a certain amount to be paid to a consultant. Contact Tamara Buswinka for specific bullet points and review and select specific points of interest after further discussion in February.

Motion by Johnson, seconded by Rogers, to adjourn the meeting. All in favor.

Meeting adjourned at 8:35 p.m.

Respectfully submitted,

Roger Dittmer, Secretary
Charter Township of Filer Planning Commission