

**CHARTER TOWNSHIP OF FILER
REGULAR MONTHLY MEETING
Filer Township Hall
2505 Filer City Rd.
Manistee, Michigan 49660**

February 4, 2014

AGENDA

Public comment on agenda items may be solicited during scheduled discussion. Agenda time may begin prior to the scheduled hour if items are completed in less time than allotted. In the interest of time public comment may be limited to once per issue per speaker not to exceed three (3) minutes. If a group of people wish to be heard on one subject, a spokesperson may be requested.

**6:00 p.m. CALL TO ORDER and PLEDGE OF ALLEGIANCE
ROLL CALL
CONSIDERATION OF APPROVAL OF MEETING AGENDA
CONSIDERATION OF APPROVAL OF CONSENT AGENDA**

The following items are considered routine action. If any member of the board wishes to discuss an item on the consent agenda, it will be removed from the consent agenda and considered separately.

- A. Minutes of the Special Board Meeting held January 14, 2014.**
- B. Financial Report**
- C. Approval of the Township General Fund expenditures (including Fire Dept.)**
 - Checks #30874 through #30955.
 - Accounts Payable **\$39,911.10**
 - Payroll **\$14,016.98**
 - Total** **\$53,928.08**
- D. Approval of Water Department Expenditures checks #1971 through #1976. Total: \$4,281.47.**
- E. Approval of Budget Amendment transferring \$5,000.00 from fund balance of General Fund to Parks & Recreation Capital Outlay. (Contingency Fund Balance \$18,500.00)**
- F. Approval of Budget Amendment transferring \$9,000.000 from the Contingency Fund of the Water Department to Capital Expenditures.**
- G. Approval of the 2014/2015 Township Board monthly meeting schedule.**
- H. Approval for Township Supervisor and Board of Review members to attend the Northwest Michigan Assessors Association Board of Review training in Traverse City on February 12th at a cost of \$140.00 for 1-5 persons.**
- I. Approval of a request from the United Veterans Council of Manistee County to purchase veteran's grave flags at a cost of \$300.00 for 429 flags to be used in cemeteries in Filer Township.**

COMMUNICATIONS AND ANNOUNCEMENTS

- A. 1-14-14 Letter from Sharon Tricoli, Claims Adjuster, HCC Public Risk Claim Service, Inc. to Jacklyn Bergren, regarding damaged fire hydrant.**
- B. 1-24-14 Letter from Marilyn Passmore, Director, Government Relations, Charter Communications regarding HD (high definition) programming changes.**

PUBLIC COMMENT

DEPARTMENT AND COMMITTEE REPORTS-Reports may be given at any time during the meeting as time allows.

(*Items Requiring Action or Reporting)
(* Committee Meetings Held and/or Reports Submitted)

- A. *Water Department**
 - 1- Wade Trim monthly report.**
- B. *Fire Department**

- C. *Office of the Zoning Administrator
- D. *Planning Commission
- E. *PEG
- F. *Sewer Project

UNFINISHED BUSINESS

- A. Hemker Lane

NEW BUSINESS

- A. Consideration of approval of Resolution to Establish Trustee's Annual Salary.
- B. Consideration of approval of Resolution to Establish Treasurer's Annual Salary.
- C. Consideration of approval of Resolution to Establish Supervisor's Annual Salary.
- D. Consideration of approval of Resolution to Establish Clerk's Annual Salary.
- E. Consideration of proposed Contractual Services Agreement whereby the County of Manistee agrees to provide the necessary personnel and computer services for tax map and assessment roll maintenance, tax rolls and tax bills under current legal requirements to the Charter Township of Filer for the 2014 calendar year at a cost of \$3.90 per parcel.
- F. Consideration of proposed Contractual Services Agreement S.E.T. Summer Tax Collection between Manistee County and the Charter Township of Filer whereby the County of Manistee agrees to provide the Charter Township of Filer with the necessary personnel, materials, equipment and technology to prepare the summer tax billing for the State Education Tax 2014 Collection at a cost of \$1.00 per parcel.
- G. Consideration of approval of a Resolution Establishing Poverty Guidelines for Exemption from Property Tax Contributions.
- H. Consideration of approval of a request for annual support from the Manistee Recreation Association within the range of \$11,880.00 - \$13,068.00 for the year 2014. (Current annual contribution rate is \$10,450.00).
- I. Consideration of approval of a pay increase recommended by the Charter Township of Filer Downtown Development Authority for Tamara J. Buswinka, increasing the hourly pay rate for the position of DDA Director from \$25.00/Hour to \$35.00/Hour for the six month contract period beginning February 1, 2014 ending July 31, 2014.

PUBLIC COMMENT

ANY OTHER BUSINESS TO COME BEFORE THE BOARD

8:00 p.m. **ADJOURN**

