

**CHARTER TOWNSHIP OF FILER
BOARD OF TRUSTEES RESCHEDULED REGULAR MEETING
Filer Township Hall
2505 Filer City Rd.
Manistee, Michigan 49660**

Thursday, November 9, 2017

AGENDA

Public comment on agenda items may be solicited during scheduled discussion. Agenda time may begin prior to the scheduled hour if items are completed in less time than allotted. In the interest of time public comment may be limited to once per issue per speaker not to exceed three (3) minutes. If a group of people wish to be heard on one subject, a spokesperson may be requested.

**6:00 p.m. CALL TO ORDER and PLEDGE OF ALLEGIANCE
ROLL CALL
CONSIDERATION OF APPROVAL OF MEETING AGENDA
CONSIDERATION OF APPROVAL OF CONSENT AGENDA**

The following items are considered routine action. If any member of the board wishes to discuss an item on the consent agenda, it will be removed from the consent agenda and considered separately.

- A. Minutes of the Special Board Meeting held October 13, 2017.**
- B. Financial Report**
- C. Approval of the Township Sewer Construction Fund expenditures checks #121 - #126. Total: \$75,081.75.**
- D. Approval of the Township Escrow Account expenditures checks #101 - #116. Total: \$40,765.44.**
- E. Approval of the Township General Fund expenditures (including Fire Dept.)**

Checks #35018 through #35096.	
Accounts Payable	\$40,459.80
Payroll	\$13,016.39
Total	\$53,476.19

- F. Approval of Water Department Expenditures checks #2418 through #2426. Total: \$24,626.22.**
- G. Approval of a Budget Amendment in the amount of \$20,000 from the General Fund to the Nelson Street Office Capital Outlay.**

SPECIAL PRESENTATIONS

COMMUNICATIONS AND ANNOUNCEMENTS

- A. 9-11-17 Manistee Trail Committee Minutes.**
- B. Charter Communications change to line-up letter.**

PUBLIC COMMENT

DEPARTMENT AND COMMITTEE REPORTS-Reports may be given at any time during the meeting as time allows.

(Items Requiring Action or Reporting)
(* Committee Meetings Held and/or Reports Submitted)**

- A. *Water Department**
 - a. WadeTrim Monthly Report**
- B. *Fire Department**
- C. *Office of the Zoning Administrator**
- D. **Planning Commission**
 - a. Discussion to have an ordinance(s) drawn up from the Township attorney in regards to Planting Guidelines, Phragmites and Terrestrial Invasive Species using templates provided by NW Michigan Invasive Species Network.**
- E. Zoning Board of Appeals**

- F. ****Building and Grounds Committee**
 - a. Consideration of Approval to amend the Meeting Schedule Resolution to move the monthly meetings to 6:00 p.m. Tuesdays instead of 6:00 p.m. Mondays for the months of November and December 2017.
- G. Board of Review
- H. ***PEG**
- I. Downtown Development Authority
- J. ****Personnel Committee**
 - a. Consideration of Approval to add 2 ½ hours to Tammi Schimke weekly hours. Hours will be 8:30-noon and 1-3pm effective November 13, 2017. Office hours remain unchanged.
- K. ***Regional Resource Recovery Project**
- L. Sewer Project

NEW BUSINESS

- A. Consideration of approval of the letter of resignation from Kathy Gutowski, Filer Township Clerk and discuss filling the Clerk's position.
- B. Consideration of approval of Resolution 2017-14 Charter Township of Filer Board of Trustees Authorizing Supervisor or Clerk to approve change orders in connection with the DDA Sewer Project and to repeal all resolutions in conflict herewith.
- C. Consideration of approval of a request from Linda DeVries to renew her Rec Center Rental Agreement for a one year period beginning December 1, 2017 ending on November 30, 2018, offering Jazzercise dance/exercise classes three nights per week, at a cost of \$160.00/month.
- D. Approval to place a newspaper advertisement seeking applicants for Township:
 - One Planning Commission member to serve a 3 year expired term ending December 31, 2020.
 - One Planning Commission member to serve a 2 year unexpired term ending December 31, 2019.
 - Two Downtown Development Authority members to serve 4 year expired terms ending December 31, 2021.
 - One Downtown Development Authority member currently vacant, to serve a 2 year unexpired term ending December 31, 2018.
 - One Downtown Development Authority member to serve an unexpired term ending December 31, 2020.
 - One Zoning Board of Appeals member, for an unexpired term ending December 31, 2019.
 - One Board of Review member, for an unexpired term ending December 31, 2018.
 - One Building & Grounds Committee member, for an expired term ending December 31, 2021.
- E. Consideration of approval for a laptop computer for the Filer Township Liquor Inspector in the amount of \$770.98 from Jackpine Business Center.
- F. Consideration of approval to make an agreement regarding the water account of William Virta.
- G. Consideration of approval to make an agreement regarding the water account of Philip Vadeboncoeur Jr.
- H. Consideration of approval of the bid from TKS Security for Security at the Township Hall and Nelson Street Offices.
- I. Consideration of approval of the bid from Gary Schrader for 5 basement windows and clean up at the Nelson Street Office in the amount of \$2,600.
- J. Consideration of approval in the amount of \$740 to Bob Skiera to compensate for staining & varnishing at the Nelson Street Office and rest of staining to be performed at a rate of \$20/hour.

PUBLIC COMMENT

ANY OTHER BUSINESS TO COME BEFORE THE BOARD

8:00 p.m. ADJOURN