

**CHARTER TOWNSHIP OF FILER  
BOARD OF TRUSTEES REGULAR MEETING  
Filer Township Hall  
2505 Filer City Rd.  
Manistee, Michigan 49660**

**Tuesday, December 5, 2017**

**AGENDA**

Public comment on agenda items may be solicited during scheduled discussion. Agenda time may begin prior to the scheduled hour if items are completed in less time than allotted. In the interest of time public comment may be limited to once per issue per speaker not to exceed three (3) minutes. If a group of people wish to be heard on one subject, a spokesperson may be requested.

**6:00 p.m. CALL TO ORDER and PLEDGE OF ALLEGIANCE  
ROLL CALL  
CONSIDERATION OF APPROVAL OF MEETING AGENDA  
CONSIDERATION OF APPROVAL OF CONSENT AGENDA**

The following items are considered routine action. If any member of the board wishes to discuss an item on the consent agenda, it will be removed from the consent agenda and considered separately.

- A. Minutes of the Rescheduled Board Meeting held November 9, 2017.**
- B. Financial Report**
- C. Approval of the Township General Fund expenditures (including Fire Dept.)**

Checks #35097 through #35157.	
Accounts Payable	\$43,020.50
<u>Payroll</u>	<u>\$11,375.01</u>
Total	\$54,395.51
- D. Approval of Water Department Expenditures checks #2427 through #2429. Total: \$1,009.96.**
- E. Approval of Treasurer's "Sewer Project Amortization" BS&A Software, 1 day training, and travel expenses totaling \$2,695 plus yearly service fees.**
- F. Approval to remove Kathy Gutowski as Pension Plan Administrator and replace her with Shirley Ball.**
- G. Appointment of Thomas Williams to the Building & Grounds Committee for a 4 year term ending December 31, 2021. (One Applicant/One Vacancy)**

**SPECIAL PRESENTATIONS**

**COMMUNICATION & ANNOUNCEMENTS**

- A. Letter from Tamara Buswinka regarding a joint meeting with Planning Commission and DDA on January 8, 2018 for a presentation from McKenna Associates on the revised zoning changes to the general commercial district in the zoning ordinance.**

**PUBLIC COMMENT**

**DEPARTMENT AND COMMITTEE REPORTS-Reports may be given at any time during the meeting as time allows.**

**(\*\*Items Requiring Action or Reporting)**

**(\* Committee Meetings Held and/or Reports Submitted)**

- A. \*Water Department**
  - a. WadeTrim Monthly Report**
- B. \*Fire Department**
- C. \*Office of the Zoning Administrator**
- D. \*Planning Commission**
- E. Zoning Board of Appeals**
- F. \*\*Building and Grounds Committee**
  - a. Consideration of Approval of the 2018 Meeting Schedule.**
- G. Board of Review**

- H. \*PEG
- I. \*Downtown Development Authority
  - a. Executive Director's Report
- J. Personnel Committee
- K. \*Regional Resource Recovery Project
- L. Sewer Project
- M. Elections Commission

#### **UNFINISHED BUSINESS**

- A. Consideration of approval of a request from Linda DeVries to renew her Rec Center Rental Agreement for a one year period beginning January 1, 2018 ending on December 31, 2018, offering Jazzercise dance/exercise classes three nights per week, at a cost of \$160.00/month.
- B. Consideration of an agreement regarding the water account of Philip Vadeboncoeur Jr.

#### **NEW BUSINESS**

- A. Consideration of approval of Resolution 2017-15 Establishing Poverty Guidelines for Exemption from Property Tax Contributions.
- B. Consideration of approval of Resolution 2017-16 Waiving Penalty Fees and Interest for Failure to File a Property Transfer Affidavit.
- C. Consideration of approval of the Tax Exempt Review Policy.
- D. Consideration of approval of Resolution 2017-17 Of Charter Township of Filer Board of Trustees Establishing Water Rates and Rescinding All Prior Resolutions in Conflict Herewith.
- E. Consideration of approval of appointment of one (1) Township Trustee for an unexpired term ending November 20, 2018.
- F. Consideration of Approval of the appointment to the Board of Review for a 1 year term ending December 31, 2018.
- G. Upon Supervisor's recommendation, consideration of the appointment of two Planning Commission members to fill one (1) expired term ending December 31, 2021, and one (1) unexpired term ending December 31, 2019. (2 applicants/2 vacancies).
- H. Upon Supervisor's recommendation, consideration of the appointment of three Downtown Development Authority members to fill two (2) expired terms ending December 31, 2021, and one (1) unexpired term ending December 31, 2018. (3 applicants/3 vacancies).
- I. Consideration of Approval for Tamara Buswinka, Latitude 44, Economic & Community Development Consulting to provide Community Development services in the amount of \$10,000/year.
- J. Consideration of approval in the amount of \$1,662.52 for tables & chairs for the Nelson St. Office from Grainger.
- K. Consideration of approval for the Treasurer to replace Kathy Gutowski with Shirley Ball, Clerk as signer on all of the Charter Township of Filer bank accounts effective December 5, 2017.

#### **PUBLIC COMMENT**

#### **ANY OTHER BUSINESS TO COME BEFORE THE BOARD**

8:00 p.m. ADJOURN