

CHARTER TOWNSHIP OF FILER  
BOARD OF TRUSTEES  
REGULAR MEETING MINUTES  
Filer Township Hall  
2505 Filer City Rd.  
Manistee, Michigan 49660  
January 5, 2016

Present: Dean Kruse, Shirley Ball, Tom Chycinski , Ruth Skiera , Ed Williams and Terry Walker.

Absent: Dale Kolanowski

Meeting called to order by Supervisor Walker at 6:05 p.m.

Motion by Kruse, seconded by Chycinski to approve the Consent Agenda with the addition of Item "H" Approval of Budget Amendment transferring \$30,000.00 from the General Fund Balance to the Nelson St. Office Account. All in favor. M/C

Motion by Skiera, seconded by Kruse to approve the Meeting Agenda adding items "D" and "E":  
Item D - Consideration of approval of a recommendation by the Building & Grounds Committee to accept Paradigm Electric Proposal #66 dated December 2, 2015, in the amount of \$13,800.00 for the rewiring of the Nelson St. office.

Item E - Consideration of approval of a recommendation by the Building & Grounds Committee to accept Custom Sheet Metal & Heating, Inc. proposal dated November 28, 2015, in the amount of \$9,950.00 for a new heating and cooling system at the Nelson St. office to include a 96% 2-stage furnace, 40 gallon electric water heater and the removal of old boiler and all piping. All in favor. M/C

Motion by Chycinski, seconded by Walker to approve the presented Resolution #2 of 2016 Adoption of the Charter Township of Filer Park and Recreation Plan covering the years 2017-2022. Roll call vote: Williams-yes, Skiera-yes, Kruse-yes, Ball-yes, Walker-yes, Chycinski-yes. 6 yeas, 0 nays. M/C

Special Presentation

Mark Sohlden, Manistee County Road Commission Manager presented the Road Commission 2016 Annual Meeting Agenda, Michigan County Road Agency Facts and Information and Budget Summary. Road projects completed in the County in 2015 and discussion of 2016 projects were outlined. An analysis of Filer Township roads is recommended.

Public Comment

None offered at this time.

New Business

Motion by Kruse, seconded by Williams to approve Resolution 2016-1 Establishing Poverty Guidelines for Property Tax Contributions. Roll call vote: Ball-yes, Chycinski-yes, Kruse-yes, Walker-yes, Skiera-yes, Williams-yes. 6 yeas, 0 yeas. M/C

Motion by Chycinski, seconded by Kruse to approve the proposed Contractual Services Agreement whereby the County of Manistee agrees to provide the necessary personnel and computer services for tax map and assessment roll maintenance, tax rolls and tax bills under current legal requirements to the Charter Township of Filer for the 2016 calendar year at a cost of \$3.90 per parcel. Roll call vote: Chycinski-yes, Williams-yes, Ball-yes, Skiera-yes, Kruse-yes, Walker-yes. 6 yeas, 0 nays. M/C

Motion by Skiera, seconded by Williams to approve the proposed Contractual Services Agreement S.E.T. Summer Tax Collection between Manistee County and the Charter Township of Filer whereby the County of Manistee agrees to provide the Charter Township of Filer with the necessary personnel, materials, equipment and technology to prepare the summer tax billing for the State Education Tax 2016 Collection at a cost of \$1.00 per parcel. Roll call vote: Walker-yes, Williams-yes, Skiera-yes, Kruse-yes, Ball-yes, Chycinski-yes. 6 yeas, 0 yeas. M/C

Motion by Chycinski, seconded by Skiera to approve the recommendation by the Building & Grounds Committee to accept Paradigm Electric Proposal #66 dated December 2, 2015, in the amount of \$13,800.00 for the rewiring of the Nelson St. office. Roll call vote: Walker-yes, Chycinski-yes, Kruse-yes, Williams-yes, Skiera-yes, Ball-yes. 6 yeas, 0 yeas. M/C

Motion by Kruse, seconded by Chycinski to approve the recommendation by the Building & Grounds Committee to accept Custom Sheet Metal & Heating, Inc. proposal dated November 28, 2015, in the amount of \$9,950.00 for a new heating and cooling system at the Nelson St. office to include a 96% 2-stage furnace, 40 gallon electric water heater and the removal of old boiler and all piping. Roll call vote: Williams-yes, Walker-yes, Kruse-yes, Ball-yes, Skiera-yes, Chycinski-yes. 6 yeas, 0 yeas. M/C

Public Comment

None offered at this time.

Motion by Kruse, seconded by Skiera to adjourn the meeting. All in favor. M/C

Meeting adjourned at 7:30 p.m.

Submitted,

Shirley Ball, CMC  
Charter Township of Filer Clerk