

CHARTER TOWNSHIP OF FILER
BOARD OF TRUSTEES
SPECIAL MEETING MINUTES
Filer Township Hall
2505 Filer City Rd.
Manistee, Michigan 49660
April 14, 2016

Present: Dean Kruse, Dale Kolanowski, Terry Walker, Ed Williams, Tom Chycinski, Shirley Ball and Ruth Skiera.

Absent: None

Meeting called to order by Supervisor Walker at 10:00 a.m.

Motion by Kolanowski, seconded by Skiera to approve the Meeting Agenda as presented. All in favor. M/C

Motion by Walker, seconded by Kruse to approve the Consent Agenda with the addition of Item "D" "Approval of Clerk attendance at the Michigan Association of Municipal Clerks Annual Conference to be held in June in Lansing at a cost of \$300.00 plus accommodations." and removal of Item "C" "Approval for Township Board Members to attend the Michigan Townships Association *Up North Summit* to be held in June in Harris at a cost of \$199.00 per/person plus accommodations, to be discussed in "New Business" as Item "D". All in favor. M/C

Public Comment

None offered at this time.

New Business

Motion by Kruse, seconded by Kolanowski to approve the adoption of an ordinance to amend the Charter Township of Filer Code of Ordinances by adding Chapter 20 to provide for the entry and notice of mandatory run water orders by the Township Supervisor or designee to avoid damage to the Township Water Distribution System from freezing or frost conditions, to provide water system customers with a credit for excess water used during periods when run water orders are in effect, and to repeal all ordinances in conflict herewith. Roll call vote: Kruse-yes, Kolanowski-yes, Ball-yes, Walker-yes, Skiera-yes, Williams-yes, Chycinski -yes. 7 yeas, 0 yeas. M/C

Motion by Kruse, seconded by Chycinski to direct the Personnel Committee to update the job description of Receptionist/Secretary/Water Billing Clerk and consider advertising for a part time person to handle some of the duties and recommend hours and pay rate to the Township Board. All in favor. M/C

Item "C" from the Consent Agenda "Approval for Township Board Members to attend the Michigan Townships Association *Up North Summit* to be held in June in Harris at a cost of \$199.00 per/person plus accommodations." was discussed with no action taken.

Motion by Kruse, seconded by Skiera to approve the presented Legal Services agreement between the Charter Township of Filer and Mika, Meyers PLC for the purpose of implementing the sewer contract between the City of Manistee and Filer Township and sign on behalf of the Township. Roll call vote: Chycinski-yes, Williams-yes, Skiera-yes, Walker-yes, Ball-yes, Kolanowski-yes, Kruse-yes. 7 yeas, 0 yeas. M/C

Public Comment

- The Fire Chief addressed the Board about possible violations to the State Fire Code at the Sears and K-Mart building and the Days Inn building. The Supervisor and Fire Chief will discuss the matter with the Township Attorney after contact is made by the Fire Chief with the affected businesses.

Motion by Walker, seconded by Skiera to adjourn the meeting. All in favor. M/C

Meeting adjourned at 11:57 a.m.

Submitted,

Shirley Ball, CMC
Charter Township of Filer Clerk